

The Conference Centre

Is your next event going to be considerate to the environment?

Here are some of the things that we have done or are doing to help make your next event more sustainable:

- **The Conference Centre's buying policy evaluates each supplier on its own environmental position choosing local suppliers where possible**
- **Regular waste audits are carried out to continually minimize waste**
- **The Conference Centre is happy to advise on event suppliers and logistics to achieve a high level of sustainability**
- **New energy efficient data projectors have been sourced**
- **The conference pack, location information and menus are all available online, these can be sent to delegates electronic ally**
- **Delegates pads are made from recycled paper and pens are made from bio degradable corn starch**
- **Pads and pens are only put out on the first day of an event to encourage delegates to re-use the same pen each day**
- **Presentations/materials can be emailed directly to The Conference Centre to print double sided and on recycled paper, cutting out the possible use of couriers or even better the information can be put on disk or memory stick by the Conference Centre**
- **Electronic invoicing enables us to email invoices and statements, cuts out postage and paper use and is quicker!**
- **Investing in our staff is fundamental. The Conference Centre continues to promote health and safety, wellbeing , leadership and employee assistance initiatives, as well as wider benefits for our staff**
- **Recognition of this came through winning " Poly-Emp Employment & Advisory Service Employer of the Year" award in August 09**
- **The Conference Centre is ideally located on excellent train and bus routes. We offer an incentive to delegates to travel by public transport**
- **Recycling bins are available in all of its meeting rooms as well as offices and of course kitchen**

The Conference Centre aims to be a positive influence and contributor to the protection and maintenance of our environment

The Conference Centre's credentials include:

Winner - 2009 Northern Region Sustainable Business Network Awards -Emerging Small and Medium Category

Employer of the Year - Poly-Emp Employment & Advisory Service 2009

ASB Awesome Service Award 2008

Get sustainable challenge completed 2009

Member of sustainable business network

Qualmark 4 star rating

For more information please contact Josephine Rudkin-Binks on josephiner@conferencecentre.co.nz

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